



### Space Available Agreement

Between the *Evergreen Lodge* and Vail Police Ski Race

**DATE:** January 12, 2018  
**GROUP CONTACT:** Craig Westering  
**TELEPHONE:** 970-389-4084  
**EMAIL:** cwestering@vailgov.com  
**HOTEL CONTACT:** Kayla Sanders  
**GROUP NAME:** Vail Police Ski Race  
**DATES:** March 15-17, 2018

**ROOM RATES:** We are pleased to offer you the following non-commissionable Space Available discounts subject to 9.8% lodging tax:

<b>Valley Side Room 2 Queens</b>	<b>\$309.00</b>
<b>Valley Side Room 1 King</b>	<b>\$319.00</b>
<b>Mountain Side Room 2 Queens</b>	<b>\$329.00</b>
<b>Mountain Side Room 1 King</b>	<b>\$339.00</b>

**HOTEL'S SERVICE FEE:** Hotel's Service Fee of \$15+tax per night, per room will be included in every reservation. This covers parking for one car, wifi and all hotel amenities.

**Please be advised that the above rates are discounted room rates and are based on "availability". Please note these space available rates are based on a discount from our best available rate, which is dynamic. As that rate increases closer to your dates of stay, so would the discounted rate for weddings increase. The hotel does reserve the right to close out the wedding discount closer to dates of stay, based on our level of occupancy. The earlier your guests book their rooms, the better rate they would receive.** Space Available rates do not include breakfast. Please also inform your guests to call our toll free number 1-800-284-8245 to make reservations. In order to receive this special rate they will need to identify themselves as part of the **Vail Police Ski Race** Two night stays are preferred- discounted rates may not be offered for one night stays. These rates are non-commissionable and do not include current state and local taxes of 9.8% (subject to change by taxing authorities) or \$15 per room per night hotel services fee. Room rates are based upon single or double occupancy. Children 11 years and under may stay for free when occupying the same room as a paying adult (maximum occupancy four persons).

It is our understanding that individual guests will be responsible for all charges incurred. Guests will be asked for a credit card imprint and authorization upon check-in to cover these charges. It is the responsibility of Vail Police Ski Race to inform guests of this policy.

**DEPOSIT & CANCELLATION POLICY:** A deposit equal to two night's lodging plus tax is required to guarantee a room. Remaining balance will be charged within 30 days of arrival date. Cancellations made more than 30 days prior to arrival date are subject to \$100 Cancellation Fee. Cancellations made less than 30 days of arrival date, or no shows will result in full forfeiture.

**GIFT BAGS POLICY:** Regarding gift bags, our fee for gift bags is \$3.00/bag and would be charged to you ahead of time based on your confirmed number of gift bags. We do ask that you bring these by no more than 3 days prior to your group arrival and that you indicate the guest names clearly on the items. Gift bags are distributed at check in – not delivered to individual rooms.

**CHECK IN:** 4:00 p.m.

**CHECK OUT:** 11:00 a.m.

**EARLY CHECK OUTS:** All room reservations are guaranteed for the full length of stay. Early departures will be charged the full amount of the contracted stay.

**LATE CHECK OUTS:** Guests who have not checked out by 11:00 a.m. will be charged a half-day rate. After 1:00 p.m. guests will be charged a full night's rate for the late check out.

**NO SHOW RESERVATIONS:** All room reservations held by the Evergreen Lodge that are not cancelled in accordance with the Cancellation Policy, will be charged the total amount of the reserved stay.

**COLORADO STATE LAW:** Evergreen Lodge at Vail is a fully licensed facility and therefore; all food and beverage consumed on property must be purchased through the hotel. No outside food or beverage can be brought into the public areas or meeting rooms unless consumed within the Guest Accommodations. The Evergreen Lodge is a non-smoking facility; all guests that request a smoking area will be required to do so in the Lodge's parking lot. Per Eagle County regulations, all smoking must be done at least 25 feet away from any entrance or windows of public entities.

**POOL & SPA:** The Pool and Spa are open daily from 8am to 10pm. Children under 18 years of age must be accompanied by a parent, guardian, or adult chaperone. It is the responsibility of the group leader to inform the group members accordingly.

**PETS:** Pet friendly rooms are available upon request at an additional \$25.00 plus tax per night for the first pet, \$10 plus tax for each additional pet per night. Up to three pets are allowed in the rooms. No pets are allowed in condominiums, public or pool areas. Penalties for pets in non-designated areas or in guest accommodations other than pet friendly rooms, will be charged a minimum of \$100.00 pet cleaning fee and \$25.00 per night pet fee.

**STORAGE:** Ski, snowboard and bicycle storage facilities are provided for our guests at no charge. NO SKIS, SNOWBOARDS OR BICYCLES ARE ALLOWED IN GUEST ACCOMMODATIONS. There is a \$100.00 penalty fee for these items found in the guest accommodations

**PARKING:** Parking for one vehicle per room is included in the \$15.00 daily hotel service fee. Additional vehicle parking passes may be purchased for an additional \$45.00 per day on a space available basis as

determined by the Evergreen lodge. All buses are required to park at the Lionshead parking structure, west of the Evergreen Lodge.

**TRANSPORTATION:** The Evergreen Lodge is conveniently located on the Town of Vail free shuttle bus route. Airport transportation, taxi and limousine service referrals are available upon request.

**PERFORMANCE:** The Evergreen Lodge shall not be liable for non-performance of this contract when such non-performance is attributable to labor disputes or strikes, accidents, government (Federal, State, and Municipal) regulations of, or restriction upon travel or transportation, non-availability of food, beverage or supplies, riots, national emergencies, acts of God and other causes, including a change in ownership whether enumerated herein or not, which are beyond the reasonable control of the Evergreen Lodge preventing or interfering with the Evergreen Lodge's performance. In such event, the Evergreen Lodge shall not be liable to group or its customers for any damages, whether actual or consequential which may result from such non-performance.

Please review these arrangements carefully. Any and all changes to this agreement must be agreed upon in writing and initialed by both parties in order to be considered part of this Space Available Agreement. Signature below implies consent of all parties affected by this agreement (***Travel Agents and Meeting/Event Planners are required to inform their clients of all policies, rules and regulations***). Please return the original Space Available Agreement to the Evergreen Lodge at Vail.

Agreed to and accepted:

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Group Contractor Signature

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Group Contractor Name

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Date