



Department of Community Development
 75 South Frontage Road
 Vail, CO 81657
 Tel: 970-479-2128
 www.vailgov.com
 Development Review Coordinator

Appeals Form

General Information: This form is required for filing an appeal of a Staff, Design Review Board or Planning and Environmental Commission action/decision. A complete form and associated requirements must be submitted to the Community Development Department within twenty (20) calendar days of the disputed action/decision.

Action/Decision being appealed: _____

Date of Action/Decision: _____

Board or Staff person rendering action/decision: _____

Does this appeal involve a specific parcel of land? Yes No

If yes, are you an adjacent property owner? Yes No

Name (s) of Appellant (s): _____

Mailing Address: _____

_____ **Phone:** _____

Physical Address in Vail: _____

Legal Description of Appellant (s) Property in Vail: Lot: _____ Block: _____ Subdivision: _____

Appellant (s) Signature (s): _____

(Attach a list of signatures if more space is required.)

SUBMITTAL REQUIREMENTS

1. On a separate sheet or separate sheets of paper, provide a detailed explanation of how you are an "aggrieved or adversely affected person".
2. On a separate sheet or separate sheets of paper, specify the precise nature of the appeal. Please site specific code sections having relevance to the action being appealed.
3. Provide a list of names and addresses (both mailing and physical addresses in Vail) of all owners of property who are the subject of the appeal and all adjacent property owners (including owners whose properties are separated from the subject property by a right-of-way, stream or other intervening barrier).
4. Provide stamped, addressed envelopes for each property owner listed in (3).

Submit this form and all submittal requirements to:

Town of Vail
 Community Development Department
 75 South Frontage Road
 Vail, CO 81657

For Office Use Only:

Date Received: _____

Activity No.: _____

Planner: _____

Project No: _____