



Short-Term Rental FAQs

What is a Short-Term Rental (STR)? A short-term rental is a residential dwelling unit, or any room therein that is rented for periods of less than 30 consecutive days.

What if my property is a deed-restricted employee housing unit (EHU)? The current ordinance does not allow deed-restricted employee housing units (EHU) to be offered as a short-term rental.

What if my property is a duplex? If your property is part of a duplex unit, you are required to provide a copy of the short-term rental application and a notice of intent to rent your unit to the adjoining property owner. A copy of the notice and proof of mailing will be required during the STR application process.

Can I rent my property as an STR if I am in a homeowners association? If your property is subject to a homeowners association or private covenant, you should verify that your residence is allowed to operate as short-term rental. You should also determine if there are any restrictions or requirements that your association may require prior to applying for your STR license. During the application process, you will be asked to verify if you are subject to a homeowners association or private covenant and to state if you do not need approval or have received approval to operate as a short-term rental.

Who can apply for the STR license? The application and associated forms can only be signed by the property owner.

What are the requirements to be a local agent? Each owner of a short-term rental property must designate a local person whose physical address of their primary residence is within an hour's travel time to the licensed STR's street address. The local agent shall have access and authority to assume management of the unit and take remedial measures. The agent shall be available 24 hours a day, 7 days a week to respond to tenant and neighborhood questions or concerns and must have a text-enabled phone. An owner of a short-term rental may designate himself/herself as the agent, as long as their physical address of primary residence is within an hour's travel time to the licensed STR's street address.

What do I need to do to apply for a STR License?

- Complete the [Application for a Short-Term Rental License](#)
- Complete and Notarize the [Short-Term Rental Self-Compliance Affidavit](#)
- Complete the [Short-Term Rental Local Agent & Owner Authorization](#) Form
- Read and Sign the [Good Neighbor Guidelines](#)
- Submit all documents above to the Town and pay for the STR License

What taxes do I need to collect on my rentals?

- Town of Vail – 4%
- State of Colorado – 2.9%
- Eagle County – 1.5%
- Vail Local Marketing District – 1.4%
- Total of 9.8%**

Where do I submit my monthly or quarterly taxes?

- Town of Vail - Town of Vail Sales Tax
- State of Colorado - State Sales Tax & Vail Local Marketing District & Eagle County

Are there any requirements on advertising the property? The current ordinance requires that you post your Town of Vail Short-Term Rental License Number on all advertising (print, online, etc.), and that it be located after the description of the property.

How do I renew my existing business license for short-term rentals? In an effort to make the transition to the new licensing process as seamless as possible; your current business license expiration date has been extended from December 31, 2017 to February 28, 2018. Beginning in January we will have the new application and documents available for submittal. We highly suggest applying for the license in January to give yourself ample time to be in compliance prior to March 1, 2018.

When do the new regulations begin? The new requirements will begin on March 1, 2018, and will require that you have a valid Short-Term Rental (STR) License issued to you by that date.

Are there any restrictions or zones where a short-term rental can be located? There are no current regulations in place limiting the location of a short-term rental.

How do I receive notifications from the Town on short-term rentals? To stay updated on the topic and be notified of the upcoming informational meetings on short-term rental licensing, we recommend signing up for a VailMail Subscription on Short-Term Rentals at: www.vailgov.com/short-term-rentals

Questions? Contact: shorttermrentals@vailgov.com