



BANNER APPLICATION FOR ROUNDABOUT PLACEMENTS

A fee of \$600 per roundabout for each scheduled installation must accompany this application. Banners will be hung on Mondays, and will be allotted a two week minimum display time. Additional display time will only be approved if no other events are requesting the same time.

PLEASE CONFIRM SITE AVAILABILITY WITH THE SPECIAL EVENTS COORDINATOR AT esaeger@vailgov.com PRIOR TO SUBMITTING THIS APPLICATION.

Name of Event: _____

Dates of Event: _____

Event Producer: _____

Contact Name: _____

E-Mail Address: _____

Address: _____

City: _____ **State, Zip:** _____

Event Location (activities must take place primarily within the Town of Vail): _____

Brief Description of Event: _____

ROUNDABOUT BANNER SITES AND DATES REQUESTED:

MAIN-VAIL: SOUTH: _____ NORTH: _____

WEST VAIL: SOUTH: _____ NORTH: _____

SPECIFICATIONS:

NUMBER: Each site has 4 poles; each pole supports 2 banners, for a total of 8 banners. The exception is Main-Vail South, which has 5 poles and accommodates 10 banners. You must supply enough banners to hang the maximum in each reserved site.

SIZE: Length: 8', including a 2" sleeve at either narrow end. Width: 30"-36" with a 1/2" grommet on each of the 4 corners above or below the sleeve.

FABRIC: Vinyl Blockout - 18 oz. high quality double-sided vinyl material
In order to prevent damage to the banner itself or the supporting hardware, banners must have adequate wind vents or they will not be installed.

DESIGN: You may include the event logo, dates and website or contact phone number. Commercial logos and/or sponsor information are not allowed, per CDOT regulations. All banners must be printed on both sides. All designs must be submitted to snavas@vailgov.com for approval prior to production.

ATTACH A SCALE DRAWING ON 8 1/2 X 11 PAPER SHOWING: 1) Layout and wording, 2) Material and color
DELIVER: to the Public Works Front Administration Office at 1309 Elk Horn Drive not later than 8 a.m. on the Thursday prior to your requested dates. Phone: 970 479-2158.

The Town of Vail will not be responsible for lost, damaged or stolen banners. Banners that are not picked up within two weeks of final display date will be disposed of.

APPLICATION IS HEREBY DENIED (reasons for denial): _____

APPLICATION IS HEREBY APPROVED: _____

Vail Town Clerk Date

FEES DUE: _____
Payable by Check to: Town of Vail