



RESERVATION REQUEST FOR BANNER SITES

PLEASE NOTE: This form is for reservation purposes only. **This does not guarantee your request.**
The special events coordinator will contact you with a confirmation or reschedule.

Name of Event: _____ **E-Mail:** _____

Dates of Event: _____ **Phone #:** _____

Event Producer: _____ **Cell #:** _____

Contact Name: _____ **Fax #:** _____

Sites & Dates Requested

Vail Village and Lionshead banner sites may be requested in one week increments, on a Monday- Monday schedule. Only one week will be reserved unless there are no other requests for the site and/or dates. If you are requesting additional weeks, please indicate your first choice of dates and sites. **Fee: \$50 per installation.**

VAIL VILLAGE/COVERED BRIDGE – **Dates Requested:** _____

LIONSHEAD – **Dates Requested:** _____

Roundabouts

Roundabout banners can be reserved for a minimum of two weeks. Additional weeks may be reserved if there are no other requests for the same dates/sites. You must supply enough banners to fill all the display posts in the roundabout requested. Dates are determined on a Monday-Monday schedule. Fee: \$500 per roundabout, per installation.

MAIN VAIL SOUTH (10 banners): **Dates Requested:** _____

MAIN VAIL NORTH (8 banners): **Dates Requested:** _____

WEST VAIL SOUTH (8 banners): **Dates Requested:** _____

WEST VAIL NORTH (8 banners): **Dates Requested:** _____

Signature of Requestor (Type your name here): _____

Date Application Submitted: _____

Please refer to the Banner Application at <http://www.vailgov.com/commission-on-special-events/permits-and-licenses> for banner specifications and additional information. Upon APPROVAL of your reservation, submittal of the Banner Application form and fees are required to guarantee your confirmed reservation dates.

Reservation Request

APPROVED

DENIED

FEES DUE: _____
Payable by Check to: Town of Vail

Submit application via email to:
Ernest Saeger, Special Events Coordinator
Town of Vail
75 South Frontage Rd, Vail, CO 81657
E-mail: esaeger@vailgov.com
PHONE: 970 477- 3551 FAX: 970 479- 2157